



THE MYSORE PAPER MILLS LIMITED
MATERIALS DIVISION,



PAPER TOWN P.O., BHADRAVATI – 577 302, KARNATAKA, INDIA

Tel: +91 (8282) 271897; 270833 Fax: 270937. Email: mpmpurchase@gmail.com
CIN: L99999KA1936SGC000173

(A Government of Karnataka Undertaking)

Regd. Office: No. 32, 1st Floor,
KARNATAKA STATE CO-OPERATIVE
FEDERATION LTD.'S BUILDING,
D. DEVARAJ URS ROAD
(RACE COURSE ROAD),
BENGALURU -560 001

Bid Document

(To be used for furnishing bids by the eligible bidders through
Karnataka E-Procurement Portal)
(Two cover System)

NAME OF THE ASSIGNMENT

**TENDER FOR PROVIDING MANPOWER
FOR OPERATION & MAINTENANCE OF ELECTRICAL SUB STATION,
ETP, STP, WATER WORKS AND FIRE STATION FOR
A PERIOD OF 12 MONTHS(365 DAYS).**

e-Tender No. MPML/CONT/220056, Dated. 09.07.2022

Address for Communication:

**Asst. General Manager(Matls)
The Mysore Paper Mills Limited,
Paper Town, Bhaderavathi – 577 302.**

**Phone: 9008357744
e-Mail ID: mpmpurchase@gmail.com**

**THE MYSORE PAPER MILLS LIMITED,
BHADRAVATHI
CALENDER OF EVENTS**

Telephones: 9008357744

Fax: 08282-270937

E-mail: mpmpurchase@gmail.com

MPM Website: www.mpm.karnataka.gov.in

'E - TENDER DOCUMENT' –Two Cover System

<u>TENDER FOR PROVIDING MANPOWER FOR OPERATION & MAINTENANCE OF ELECTRICAL SUB STATION, ETP, STP, WATER WORKS AND FIRE STATION FOR A PERIOD OF 12 MONTHS (365 DAYS).</u>	
Company Name	The Mysore Paper Mills Limited PaperTown Bhadravathi – 577302 Shimoga Dist, Karnataka State
e-Tender Reference	MPML/CONT/220056, Dated. 09.07.2022 https://www.eproc.karnataka.gov.in
Date of Publication of Tender Document in E-Portal	09.07.2022
Last Date for any queries/pre-bid meeting from Tenderers	23.07.2022 UPTO 16 Hours.
Last Date and Time for uploading of Tender details (Both Part-I & Part-II)	04.08.2022 UPTO 16-00 Hours.
Time & Date of Opening of Part-I of the Tender on Karnataka e proc portal	06.08.2022 at 16 Hours
Opening of price bid (Part-II)	08/08/2022 @ 11 hrs
Earnest Money Deposit [EMD]	Rs. 2,15,000/- (As per e-proc. portal)
Place of Opening of Tender	The Mysore Paper Mills Limited PaperTown, Bhadravathi – 577302
Address for Communication	AGM (Materials) i/c The Mysore Paper Mills Ltd., Bhadravati - 577 302 Shimoga - Dist.

Notice Inviting Bids
THE MYSORE PAPER MILLS LIMITED,
BHADRAVATHI

INVITATION FOR TENDERS (IFT)

Tender Notification

Invitation of Bids for providing Manpower through Karnataka e-procurement portal

e-Tender No. MPML/CONT/220055 Call-2, Dated. 09.07.2022

The Mysore Paper Mills Ltd.,Bhadravati-577302, Karnataka State (Factory) invites tenders from eligible tenderers satisfying eligibility criteria mentioned in the bid document for

PROVIDING MANPOWER FOR OPERATION & MAINTENANCE OF ELECTRICAL SUB STATION, ETP, STP, WATER WORKS AND FIRE STATION FOR A PERIOD OF 12 MONTHS (365 DAYS).

1. Tender documents may be downloaded from e-procurement portal www.eproc.karnataka.gov.in from Karnataka e-Procurement portal for a non-refundable tender document fee as prescribed by e-portal. Interested tenderers may obtain further information at the same address. The Mysore Paper Mills Ltd., Bhadravati-577302, Karnataka State will not be held responsible for delay if any in submitting the offer within the scheduled time.
2. Tenders must be accompanied by Bid Security of the amount specified in the tender document, Earnest Money Deposit, of Rs. **2,15, 000/-, 2.5% of estimated value of the contract, to be paid as per e-portal**. Approximate estimated value of contract is for **Rs. 85,60,000/-** Incl of GST(Approximate value). Tenderers have to submit the EMD amount as stipulated in the e-portal.
3. The Tenderers are advised to offer best possible lowest rates. In case lowest offered rates are reasonable considering the prevailing conditions, the Contract may be awarded to the lowest bidder. Bid evaluation will be done as per clause 23 & 24 of the general terms and conditions. However, MPM reserves the right to negotiate with the lowest bidder and cancel the Tender or to opt for re-tender.
4. MPM reserves the right to reject any or all the Tenders at its own discretion without assigning any reason whatsoever.
5. Tenders must be uploaded to the E-PORTAL. Part - I (Technical Pre-qualification Bid) and Part- II will be opened on the scheduled date and time on Karnataka e-Procurement portal. Other details can be seen in the tender documents. Part-I (Technical Bid) and Part-II(Financial bid) will be opened on the prescribed dates on e-procurement portal(Two Cover System)

6. INVITATION / INSTRUCTIONS FOR TENDERS (IFT)

- a) ELIGIBILITY CRITERIA REQUIREMENTS FOR PARTICIPATION IN THE TENDER – Please refer ANNEXURE – I of Part-I (Prequalification criteria-Clause 23).
- b) PRICE BID FORMAT – Please refer PART- I , ANNEXURE – II.
- c) MPM reserves the right to negotiate with the lowest bidder. MPM also reserves the right either to cancel the Tender or to opt for re-tender.
- d) MPM reserves the right to reject any or all the Tenders at its own discretion without assigning any reason whatsoever.

AGM(matls)i/c.

**THE MYSORE PAPER MILLS LIMITED,
MATERIAL DIVISION
PAPER TOWN P.O. BHADRAVATHI -577 302, KARNATAKA
e-Tender No. MPML/CONT/220056, Dated. 09.07.2022**

Part - I

**TENDER FOR PROVIDING MANPOWER FOR OPERATION & MAINTENANCE OF
ELECTRICAL SUB STATION, ETP, STP, WATER WORKS AND FIRE STATION FOR One
year continuously (365 DAYS).**

ANNEXURE-I

1. Scope of the work : Providing manpower for operation and maintenance of POWER BLOCK, ETP, STP, WATER SUPPLY AND FIRE STATIONS for a period of 6 months.
2. Work Execution Location: MPM Mill site.
3. Quantity: Please refer to Annexure-II (Part-I) enclosed herewith
4. Work Duration Time : One Year /12 months/365 days. If required, contract may be extended further by upto 3 month with the same rates, terms & conditions of the contract.
5. Validity of offer: 90 days from the date of submission of offer.
6. Validity of the tender: Till Sept. 2023 from the date of the Work order/amendment to the work order extension of the contract. MPM will have right to extend the date for a further period or till further order on extension of the contract.
7. Rates: The contractor shall indicate the service charges as percentage of the tender value(calculated for Min. wage + VDA) in the Price Bid of e-portal. The bidders shall indicate the service charge at a minimum of 2.0%, the bids with less than 2.0% service charge will be considered as un responsive and will be rejected. The bidders have to invariably sign the Annexure-II indicating wage rates as per the Govt. minimum wage notification No. KAE 18 LMW 2017 dated 30.12.2017(Min wages and VDA as revised from 1.04.2022-31.03.2023).
8. General Conditions :
 - a. The contractor shall on daily continuous basis, provide qualified service engineer / High skilled, skilled & unskilled manpower as per MPM working schedule. MPM will maintain the record of attendance of the person and in case of absence of them, agency shall arrange for alternate equivalent person to carry out the work during his absence. If alternate arrangement is not made such absence is liable for deduction of amount from the agency's bills on pro-rata basis.

- b. Reliever engineer / skilled manpower / unskilled manpower attending services when regular engineer / skilled manpower / unskilled manpower goes on leave, must come with insurance, 2 passport size photos and work order photo copy to submit to MPM security office to get permit/pass.
- c. Contractor shall comply with the Employee State Insurance (ESI) Act, Provident Fund (PF) Act and any other workmen related Acts as per statutory for the workmen who work under this tender. Remittance related to ESI/EPF is the sole responsibility of the Agency at their own expenses.
- d. Records and documents pertaining to workmen deployed shall be submitted to the security.
- e. Succeeding month's Bill will be cleared only on production of documentary evidence for having disbursed the Wages and Statutory Payments made by the Contractor to the concerned statutory authorities for the previous month and subject to certification by the Material Department.
- f. All the Bills for the work carried out during the previous month are to be submitted to the Bill Certifying Authority in Quadruplicate for verification and certification. Bills found in order will be certified by the Bill Certifying Authority and Bill counters Signing Authority and forwarded to Finance Division for arranging payment.

Payment will be released after certification of Wage Roll by Contractor for having disbursed the Monthly wages by the contractor to the workmen before 10th of every month. The wage roll shall also be signed by the concerned employee and submit bills for payment.

- g. The Contractor is required to furnish either a Demand Draft or Bank Guarantee in the prescribed Format in favour of MPM within fifteen days on award of the Contract towards Security Deposit equivalent to 5% of Contract Value (Total basic value incl of Service charge and excl. of GST). The BG shall be valid for full Contract Period and additional extension period, if any.
- h. Tenders must be accompanied by Bid Security of the amount specified in the tender document, Earnest Money Deposit, of Rs. **2,15, 000/-, to be paid as per e-portal** and will be valid for 90 days beyond the validity of the tender. Approximate estimated value of contract is for **Rs. 85,60,000/-** Incl of GST. The EMD is calculated as **2.5% of estimated value of the contract**. Tenderers have to submit the EMD amount as stipulated in the e-portal.
- i. In the event of violation of the tender terms and conditions, the tender will be terminated and in the event of termination of the contract, the security deposit will be forfeited by MPM.
- j. If the Contractor fails to furnish BG or DD towards Security Deposit, bill of the Contractor for the respective month would be held up till the Security Deposit is furnished.

- k. In the event of award of contract, the contractor shall invariably sign the contract terms and conditions as acceptance of the contract terms, before start of the work.
- l. Any unpaid Claims, Dues, Debts, Penalties etc., payable by the Contractor to the Company will be recovered by invoking the DD / BG submitted by the Contractor. The Security Deposit will not attract any interest during the tenure of the Contract.
- m. The contract is for a period of 365 days from 19.08.2022 to 18.08.2023. MPM reserves the right to extend the contract by upto maximum of 90 days.

9. Force Majeure : -

Neither party shall be held responsible for any losses, if the fulfillment of any terms or provisions of the Work order / Contract are delayed or prevented by an act of "Force Majeure" event.

For purposes of this Clause, "Force Majeure" means an event beyond the control of the Party and not involving the Party's fault or negligence and not foreseeable. Such events may include, acts of Acts of God, Acts of Lawful Government Resolutions or Order, Wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes and with out limiting to the foregoing any other causes which are not within the reasonable control of the Party affected, and which by the exercise of reasonable delinquency, is unable to prevent all the clause or clauses.

The party claiming occurrence of any event under Force Majeure shall give Notice within fifteen days to the other in writing in the event of instance of any Force Majeure circumstances, failing which, the party shall not be entitled to any benefits under this clause.

Unless otherwise directed by the other party in writing, the affected party shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall explore all reasonable alternative means for performance not prevented by the Force Majeure event.

- 10. In case the Contractor fails to execute the work as per the terms and conditions, the Management reserves the right at its discretion to levy suitable penalty or to cancel the work order at Contractor's risk and cost or to get the same work done Departmentally or by any other Agency, loss or extra expenditure incurred in such, an event shall be debited to Contractor's account. The non-satisfactory work on the part of the Contractor will lead to blacklisting of the Contractor
- 11. Non compliance of other terms and conditions:
 - a. In case the Contractor abandons/ discontinue the Contract within the validity of the Contract period the MPM Management has the right to get the same work done by any other Agency at the cost and risk of the Contractor. The Loss or

extra expenditure suffered in such event shall be debited to the Contractors Account in addition to forfeiting the Security Deposit.

- b. In default or breach of Contract Terms & Conditions, the Security Deposit is liable for forfeiture.
- c. The MPM reserves the right to terminate the Contract by giving three months notice for reasons of unsatisfactory performance of Contract or malpractice. Unsatisfactory Performance of the Contract may also lead to black listing of the Contractor.
- d. If Wages are not disbursed to the Staff on or before 10th of every month (or on the previous day in case 10th happens to be Sunday or Holiday) a Penalty of Rs.500/- per day Lumpsum would be levied to the Contractor.
- e. The Statutory benefits have to be extended to the personnel by the Contractor and the payments are to be made to the concerned authorities as per the following schedule:
 - PF to be paid on every month salary for each workmen
 - ESI to be paid on or before 20th of every month.
 - GST to be paid on or before 05th of every preceding month

In case the Contractor fails to pay any of the above said statutory payments within the due date prescribed, a penalty as per the existing rules shall be imposed. This is in addition to recovery of fine / damages to be levied as per the relevant Acts.

- g) Improper turnout will be attracting penalty at the discretion of the Bill Certifying Authority. For any other Violation or Default or issues if committed by the Contractor will be penalized / levied depending on the nature and magnitude of the default/ violation of other issues. The committee will submit report to the MD whose decision is final and binding on the contractor.

12. Settlement of disputes: -

In the event of any Controversy, Claim, Question or Dispute arising between the Contractors on any matter, relating to the Contract or arising out of the breach there of the Parties thereto shall use their best efforts to settle such Question, Dispute or difference amicably by mutual negotiations / mediation and Management is not liable for any default committed by the Contractor. In case mediation fails to resolve the Dispute, the matter to be taken up in Civil Courts of Law. The Legal Jurisdiction will be Bhadravathi, Karnataka State.

13. Statutory requirements to be followed by the contractor:

- 1) The Contractor will be solely responsible for any accidents/injuries to such Security Personnel in the course of their duties and will adhere to all regulations

in respect thereof, such as reporting to proper authorities about the accidents and treatment of the injured and its expenses. The Contractor shall contribute to ESIC Scheme as per the ESIC Act 1948 and shall ensure that all Security Personnel employed by him are covered under this scheme.

- 2) The Contractor shall be totally responsible for the compliance of the provisions of the statutory benefits in respect of its Employees. Due to any default of the Contractor, the Company shall in no way be held responsible for non-compliance by the contractor regarding the same. In case the Company is dragged into litigation due to the default of the Contractor, all costs due to such involvement will be recovered by the Company from the Contractor out of their Bill. The Contractor should make provision to the following Statutory Benefits to all the deployed employees as per the Act:
- 3) The Contractor shall also be responsible for Compensation for accidents and injuries under the Workmen's Compensation Act, 1936 for their Security Personnel.
- 4) It is obligatory to maintain proper Records and Documents under the Contract Labour (Regulation & Abolition) Act, 1970, Factories Act 1948 and other applicable labour Laws. The Contractor is also required to maintain the Register of Security Staff, Muster Roll, Attendance Register, Wage Register, Extra Duty Hours Register and Register of Fines etc., to be certified by the Employer. The Contractor under obligation, to issue Wage Slip and Employment Cards to the respective deployed employees.

He shall issue Notice of Commencement / Completion of Work and file Half-Yearly Returns to the Authority as per the statute

- 5) This document does not give exclusive right to the Contractor over the work. In case of urgency, exigency or contingency, the Management reserves the right to split, re-allocate among other agencies or rescind the work order partially or totally at the discretion of the Management.
- 6) The Contractor is responsible for injury or injuries to MPM personnel caused by his men and pay for all the expenditure towards the treatment of such injured Employees.
- 7) MPM shall not be responsible for any loss or injuries sustained by Contractor or his Employees of their own negligence or otherwise.
- 8) Care should be taken to see that the surrounding Equipments, Buildings etc., are not damaged. In case of Loss or Damages, the cost shall be borne by the Contractor.
- 9) The Contractor shall ensure that personnel employed by him are confined to the working spot allotted to them.

- 10) The Entry / Exit of the deployed employees shall be only as per the direction of the Bill Certifying Authority and against Permit issued. The physical checking of personnel, as necessary shall be done while leaving work places.
- 11) The Contractor shall obtain necessary Passes from the Security Officer for his Employees.
- 12) The Contractor should not engage Staff below 18 years and above 60 years.
- 13) The Agency must observe all safety measures/ arrangement attending to above work. Any Safety appliances required as per advice of Safety Engineering Department should be provided by the Agency at his cost.
- 14) The The agency shall regularly remit the EPF, ESI and other relevant taxes and cess to the Govt. as per rules.
- 15) Agency shall provide proof of having remitted EPF/ESI/Taxes to the Govt. and monthly salary payment through nationalized bank to the employees in the previous months with the bill, failing which this office will withhold further payment to the agency.
- 16) The Agency shall quote the service charge in percentage only on the total Basic wages (Basic + VDA)
- 17) The details of manpower quantity and other wages are in the annexure-II, which is to be signed by the authorised person and uploaded to the e-procurement portal along with the pre-qualification documents.
- 18) For any disputes/problems with the manpower services supplied in accordance with labour law, MPM bears no responsibility what so ever. The agency will solely be responsible for the same.
- 19) The employer reserves the right to increase the period after the validity period of work order for the supply of manpower service with a maximum period of 3 months at the same terms and conditions and service charges. The manpower agency shall abide by this condition and agreeable to carry out the supply at the same rates and terms & conditions.
- 20) During the period of contract, tenderer shall abide at all times with all existing labour enactments, rates of wages and rules made there under, regulations notifications and bye laws of state govt. central Govt. and local authority.
- 21) In case of any employee abstaining from the work, either on long leave or under any other circumstances he shall be liable to be removed by MPM for his misconduct. The agency should immediately provide suitable substitute so that work does not get hampered.

- 22) The muster roll of its his employee shall be maintained by the agency/firm and payment will strictly be made based on the number of personnel who have attended work in any given month within the quantity sanction.
- 23) The agency shall supply the manpower labour/staff who possess the requisite qualification and prior experience.
- 24) The rate considered in bill of quantities is inclusive of EPF. ESI and GST will be paid where is applicable. Contractors will not be paid any type advance amount.
- 25) It is the direct responsibility of the contractor, in case of any accidents to any of his workmen at the work spot as per worker's compensation act 1923. He shall take care of the affected workmen's hospitalization and treatment.

14. Fore Closure of Contract.

MPM reserve the right to terminate the work order when ever it is not in need of manpower service. In the event MPM decides to not to continue with the contract due to various reasons viz, Technological up gradation, replacement of old machinery and installing new machinery, Privatization, etc., MPM reserves the right to foreclose the contract with Pro-rata payment to the agency for the work carried out till the date of foreclosure. In this regard MPM decision is final and binding on the part of the contract.

15. Safety Regulations:

The Contractor shall observe all statutory and legal requirements by the Central and State Governments applying to the work as well as any local regulations applying to the site issued by the Owner or any other authority. In case of accident, the Owner shall be informed in writing forthwith. The Contractor shall strictly follow regulations laid down by the Factory Inspector, Government.

16. Payment Terms:

- a) Payment will be made only on the basis of physical attendance during the month. No weekly off/Holidays/Leave will be paid.
- b) Payment will be made on MONTHLY basis against certification from certifying authority after completion of service works as mentioned in our scope of work.
- c) Every month, the Contractor is required to submit a report which contains the details about the Manpower supplied.
- d) The exact format and style of report will be furnished to the agency by MPM. Monthly payment of bill is based on these reports.
- e) At the time of payment any dues/ recoveries towards delay on agency's part will be recovered from these bills.
- f) The agency is responsible to Make ESI/PF to the workmen who work in this contract and MPM is not responsible for the same, The agency has to produce the ESI/PF remittance to the workmen while passing the Bill.

17. Bill Counter Signing / Certifying authority:

Individual department heads will be the bill certifying authority and AGM(Matls) is the counter signing authority. The Contractor shall submit their Invoice in Triplicate, containing the details of the work done. The exact format of the report will be given by MPM.

18. GST

The applicable GST to be paid by the agency is indicated separately in the Annexure-II. The new Finance Bill GST is effective from 01-07-2017.

19. Other conditions of contract:

- a. The Contractors shall strictly abide by the payment of Minimum Wages as applicable to Government of Karnataka for industrial establishments.
- b. The rates paid to the persons engaged by the manpower agency) for various categories of work) should not be less than Minimum wages as declared from the labour department of Govt. of Karnataka vide notification No. KAE-21/LMW/2015 dated 6.01.2017 revised as per Min wages and VDA from 1.04.2022-31.03.2023 (As per minimum wages fixed in Karnataka in General engineering and manufacturing Industries)
- c. The above requirements may be revised by the company from time to time. The agency agrees not to raise any dispute on this. The Contractor shall provide extra persons, if required by the company at the same rates at short notice within short interval.
- d. The Contractor shall provide the above number of personnel sufficient to cover the man shifts stipulated by the company and shall arrange replacement at its own expenses in case of sickness, absenteeism, leave/absence and relief for any reason whatsoever.
- e. The Contractor shall see that no post is unmanned at any time, (and that persons are not put on duties continuously after performance of eight hours shift duty as for as possible).

20. Requirement for the workmen engaged by the Contractor

All Personnel provided by the Contractor should satisfy the following requirements

- a. He should be an Indian national.
- b. He should be physically and mentally fit.
- c. He should have basic experience in the relevant field.

21. The agency shall provide the following to the workmen working under this contract:

- a) ID card to each workmen.
- b) The agency shall provide compensation to the workmen in case of accidents as per the workmen's compensation act 1923.

- c) ESI and PF Slips shall be given to the workmen each month for having remitted the ESI and PFI for the month.
- d) Health card facility to the workmen.
- e) Pay slip to the workmen each month.

22. The Agency shall remit the salary of the workmen as per Annexure-II directly to their bank accounts and submit the Bank statement to the Finance division with the invoices.

23. Pre Qualification criteria

- a. **Experience:** The Contractor should have experience for having supplied manpower of minimum 30 persons per day on a continuous basis for atleast one year in any Govt/Industries/Corporation/local bodies/Reputed organization during the last 7 years.
- b. **Financial Criteria:** The bidder should have achieved in at least 3 financial years minimum annual turnover of Rs. 100 Lakhs/year during the last 7 years.
- c. **Documents to be submitted in support of pre-qualification:** The agency should submit the following documents which are **MANDATORY** FOR considering Financial Bid, otherwise the bids will be liable for rejection. MPM reserves the right to accept / reject any/ all the tender/ Re-call the tender.
 - 1. Contractor's Registration certificate as per Govt. act
 - 2. Contractor's PF Certificate with latest updated return up to March-2022
 - 3. Contractor's ESI Certificate with latest updated returns up to March-2022
 - 4. Labour license from Labour department with NOC
 - 5. Three years IT Returns 2018-19, 2019-20, 2020-21
 - 6. Work done certificate for having supplied manpower of minimum 30 persons per day on a continuous basis for One year to any Govt/Industries/Corporation/local bodies/Reputed organization during the last 7 years.
 - 7. GST certificate with updated returns from GST authorities up to March-2022
 - 8. Annexure II of the tender document duly signed (Declaration).
 - 9. Certified copies of audited Financial Statements providing the turn over details for the last three financial years for 2018-19, 2019-20 & 2020-21,
 - 10. Annexure III for having attached all the above documents with remarks
- d) The bidder shall sign the declaration in ANNEXURE-II of the document that he is agreeing to the daily wage rates for the categories of the personnel as mentioned in the ANNEXURE-II. The bidder should not quote the service charges in this format (Annexure-II / page no.13).

24. Evaluation :

- a) For Technical evaluation, the bidder should submit all the documents mentioned in 20(c) Part -1 Annexure-I of the Technical bid.
- b) The tender will be evaluated on the basis of their responsiveness to the terms of reference, applying the evaluation criteria.
- c) A bid shall be rejected at this stage if
 - i) Documents are not submitted to the satisfaction of the company.
 - ii) Important aspects of the terms of reference are not fulfilled.
 - iii) Conditional bids are submitted.
- d) **The contractor shall indicate the service charges as percentage of the tender value in the Price Bid of e-portal.[Based on Total Basic wage: Min wage + VDA]. The tender authority reserves the right to reject the bids, If the service charge is found to be unscientific and unviable for the subject work.**
- e) **If an agency quotes Zero service charges/consideration, the bid shall be treated as unresponsive and will not be considered.**
- f) **The contractor shall indicate the service charges at a minimum of 2.0 %. Less than 2.0 % of service charge will be considered as unresponsive and will be rejected.**
- g) **In case the offered percentage of service charge of the technically qualified bidders becomes equal, selection will be made on the basis of highest financial turnover in the previous year, 2020-21. If the financial turnover of the qualified bidders is equal during 2020-21, then the financial turnover of the previous year, i.e. 2019-20 will be taken into consideration for selection.**
- h) If the L1 quoted service charge is unnecessarily high, MPM reserves the right to negotiate with the agency for reduction in service charge.
- i) For clarity, the tender value is indicated in the Annexure II of the tender document. This is exclusive of GST / other taxes if any.
- j) After evaluation of the technical bids, based on the evaluation criteria, the decision of MPM will be final and binding on all the bidders.
- k) The e-proc portal will display the financial bids of only those bidders who are technically qualified based on the eligibility criteria prescribed in the bid document and programmed in the e proc portal.
- l) The information relating to evaluation of bids and recommendations concerning awards shall not be disclosed who would have submitted the bids.

23. Sub contract of the work to other contract agencies is not allowed. If such act is found, the award/contract will be terminated by giving 7 days notice. Any loss on account off such acts to MPM shall be borne entirely by the agency itself.

24. PF @ 13.16% & ESI @ 3.25% of employers share shall be paid directly to the agency using their registered code. The concerned paid challan with applicable certificate shall be furnished for verification to MPM along with the bills of succeeding month by the agency without which the bills shall not be considered for payment. Remittance of such amount is the sole responsibility of the agency.

25. Manpower supply to carry out the following work for maintenance / operations.

1. Electrical works:

- 1.1 Skilled electrician work at 110 Kv substations TG House.
- 1.2 Sub-station yard maintenance and house keeping.
- 1.3 11 Kv bus bars and braker maintenance.
- 1.4 All power transformers maintenance works.
- 1.5 Electrical motors maintenance
- 1.6 General Electrical maintenance works
- 1.7 House keeping , rank vegetation clearing around substation
- 1.8 Any other jobs assigned in the company during exigencies

2. Operation of ETP / STP :

- 2.1 Operation and maintenance of Sewage treatment and Effluent treatment plant
- 2.2 Colony sewage pump operation and maintenance .
- 2.3 Sewage tank, clarifiers, aeration basin cleaning.
- 2.4 House keeping, jungle clearing, weedicide spraying
- 2.5 Chemical handling & dozing.
- 2,6 Any other jobs assigned in the company during exigencies

3. Operation of water treatment plant:

- 3.1 Operation & Maint of water treatment plant equipments.
- 3.2 Operation of pumps and valves.
- 3.3 Alum shifting, dozing and unloading from incoming trucks and miscellaneous works.
- 3.4 Clearing of settling tanks, filter tanks, etc
- 3.5 Rank vegetation cleaning , weedicide spraying around the plant.
- 3.6 Any other jobs assigned in the company during exigencies

4. Instrumentation department.:

- 4.1 Checking of all instrumentation and calibration and complete loop checking.
- 4.2 Calibration of all Smart electronics transmitters
- 4.3 Checking and calibration of pneumatic control valves with valve positioners.
- 4.4 Checking and calibration of electronic/analog totalizes.
- 4.5 Any other instruments and CCTVs installed at various locations.
- 4.6 Any other jobs assigned in the company during exigencies

5. Fire Station:

- 5.1 Leading Firemen to take care of all the Fire fighting equipments and ensure action taken in case of Fire accidents.
- 5.2 Any other jobs assigned in the company during exigencies

I agree and here by give my consent for all the details/ clause of contract in full

Signature of contractor

THE MYSORE PAPE MILLS LIMITED, BHADRAVATHI

ANNEXURE - II

e-Tender No. MPML/2022-23/IND----, Dt. 20.05.2022

TENDER FOR PROVIDING MANPOWER FOR OPERATION AND MAINTENANCE OF ELECTRICAL SUB STATION, ETP, STP, WATER WORKS AND FIRE STATION.

To be submitted along with PART-I (Technical bid)

ANNEXURE-II

This format is for bidder's reference. IT IS MANDATORY TO SIGN THIS DECLARATION ON ANNEXURE-II, AND UPLOAD ALONG WITH PART-I OF THE DOCUMENT (TECHNICAL BID), FAILURE TO UPLOAD THIS ANNEXURE-II in Part-I IS LIABLE FOR REJECTION OF THE BID.

Sl. No	Scope of work	Unit	Qty/day	No. of Days	Min Wage plus VDA Rs.	Total basic wages (Min wage + VDA) for 365 days	ESI 3.25% Rs.	PF 13.16 % Rs.	Rate Rs.	Amount (incl of Basic wage + ESI + EPF) Rs.	Service Charge in % of 7	
1	2	3	4	5	6	7	8	9	10	11	12	
1	Providing Skilled manpower for Operation & Maintenance	Nos	24	365	551.74	4833242.40	17.93	72.61	642.28	5626377.48	The agency to quote the rates in terms of the percentage of the Total amount based on Basic wage plus VDA @ col.7 (Total of Sl. No. 1 to 3)	
2	Providing of Un skilled manpower as per the requirement	Nos	6	365	470.89	1031249.10	15.30	61.97	548.16	1200477.08		
3	Providing Electrical Engineer	Nos	1	365	675.00	246375.00	21.94	88.83	785.77	286805.14		
4	Total of Sl. No. 1 to 3	Rs.	6110866.50								7113659.69	
5	Service Charge in %age of Col 7(%X)										G13 x %X	
6	GST @ 18 %									Rs.		
7	Gross Amount									Rs.		

Note: The above quoted Service charges @ Sl. No. 11 is for the complete duration of work and the above wage rates are firm till the completion of work. I agree to the above wage rates as per the Govt. minimum wage notification No. KAE 18 LMW 2017 dtd. 30.12.2017 (Min wages and VDA from 1.04.2022-31.03.2023).

Signature of contractor

ANNEXURE-III

Technical Documents
(As per 21(c) of Technical bid Part I Annexure-I)
e-Tender No. **MPML/CONT/220056, Dated. 09.07.2022**

Sl. No.	Documents	Attached/Not Attached
1	Contractor's name, registered company's name, Full Office address, Office and residential Phone Nos. Type of ownership in their letter head.	
2	Contractor's Registration certificate as per Govt. act	
3	Contractor's PF Certificate with latest updated return March-2022	
4	Contractor's ESI Certificate with latest updated returns March-2022	
5	Labour license from Labour department with NOC	
6	Three years IT Returns 2018-19, 2019-20, 2020-21	
7	Work done certificate for having supplied manpower of minimum 30 persons per day on a continuous basis for two years to any Govt/Industries/Corporation/local bodies/Reputed organization during the last 5 years.	
8	GST certificate with updated returns from GST authorities March-2022	
9	Pan card copy	
10	Annexure II of the tender document duly signed(Declaration).	
11	Certified copies of audited Financial Statements providing the turnover details for the last three financial years for 2018 -19, 2019-20, 2020-21	
13	The details of EMD of Rs. 2,15,000/- paid on the e-procurement portal	

I have read the whole tender document, terms and conditions and have attached all the relevant documents specified. All the information is true to the best of my knowledge and belief. If any information submitted by me is found to be false and my tender is rejected for that reason, I will not have any objections.

Signature of the contractor